



Date: \_\_\_\_\_

**EMPLOYMENT APPLICATION**

**PLEASE PRINT CLEARLY**

<b>LAST NAME</b>	<b>FIRST</b>	<b>MIDDLE</b>	SOCIAL SECURITY NO.
PRESENT ADDRESS	CITY	STATE	ZIP CODE
PERMANENT ADDRESS (IF APPLICABLE)	CITY	STATE	ZIP CODE
			HOME TELEPHONE NO.
			MOBILE PHONE NO.

  

WHAT POSITION ARE YOU APPLYING FOR?	Do you have reliable transportation? YES <input type="checkbox"/> NO <input type="checkbox"/>
WERE YOU REFERRED BY A CURRENT MIDWEST PETROLEUM EMPLOYEE? (LIST NAME)	Do you have any objection to weekend work? YES <input type="checkbox"/> NO <input type="checkbox"/>
HAVE YOU EVER BEEN EMPLOYED BEFORE BY MIDWEST PETROLEUM? YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If yes, list dates here:</i> Start date _____ End Date _____ What position did you hold?	Do you have any objection to working overtime? YES <input type="checkbox"/> NO <input type="checkbox"/>
HAVE YOU APPLIED AT MIDWEST PETROLEUM BEFORE? YES <input type="checkbox"/> NO <input type="checkbox"/> <i>If yes, list date:</i>	Do you have any objection to travel, if required by the job? YES <input type="checkbox"/> NO <input type="checkbox"/>
ARE YOU 18 YEARS OR OLDER, WITH PROOF OF AGE? YES <input type="checkbox"/> NO <input type="checkbox"/>	Are you able to perform the essential functions of the position to which you have applied, with or without reasonable accommodation? YES <input type="checkbox"/> NO <input type="checkbox"/>

**EDUCATION / SKILLS**

SCHOOL	NAME & ADDRESS OF SCHOOL	COURSE OF STUDY	CIRCLE LAST YEAR COMPLETED				DID YOU GRADUATE? YES <input type="checkbox"/> NO <input type="checkbox"/>	LIST DIPLOMA OR DEGREE
			1	2	3	4		
HIGH							YES <input type="checkbox"/>	
							NO <input type="checkbox"/>	
COLLEGE							YES <input type="checkbox"/>	
							NO <input type="checkbox"/>	
COLLEGE							YES <input type="checkbox"/>	
							NO <input type="checkbox"/>	

PLEASE LIST ANY PROFESSIONAL LICENSES/CERTIFICATIONS, TRAINING, SKILLS, OR EXPERIENCE THAT YOU FEEL WARRANT CONSIDERATION BY OUR COMPANY:

PLEASE LIST ANY BUSINESS EQUIPMENT OPERATING ABILITIES YOU HAVE WHICH MIGHT BE USEFUL ON THE JOB FOR WHICH YOU ARE APPLYING:

**NOTE: CONVICTION OF A CRIME WILL NOT NECESSARILY DISQUALIFY YOU FROM CONSIDERATION FOR EMPLOYMENT.**

HAVE YOU EVER BEEN CONVICTED OF OR PLEAD "NO CONTEST" TO A CRIME OTHER THAN A ROUTINE TRAFFIC VIOLATION? YES  NO  PLEAD NO CONTEST

Midwest Petroleum is committed to making hiring decisions in accordance with Federal, State, and local laws and regulations. Therefore, it cannot and will not inquire as to whether an applicant has criminal arrest or criminal conviction records which have been either sealed or expunged; and the applicant is not obligated to disclose either the existence of or the actual records reflecting sealed or expunged criminal arrest or criminal conviction records.

*If yes or plead no contest, please list date of conviction or plea:*

Please explain:

**PREVIOUS EXPERIENCE – BEGIN WITH MOST RECENT EMPLOYER**

JOB TITLE:	FROM (MO/YR)	TO (MO/YR)	STARTING SALARY (Hr/Mo/Yr)	LEAVING SALARY (Hr/Mo/Yr)
EMPLOYER:			PHONE NUMBER:	
NAME AND TITLE OF IMMEDIATE SUPERVISOR:				
ADDRESS:				
PLEASE DESCRIBE YOUR JOB DUTIES:				
REASON FOR LEAVING:				
IF WE CONTACT THIS EMPLOYER, WOULD YOU EXPECT THEM TO SAY THEY WOULD REHIRE YOU FOR A POSITION YOU LAST HELD THERE?    YES <input type="checkbox"/> NO <input type="checkbox"/>				
If no, please explain:				

JOB TITLE:	FROM (MO/YR)	TO (MO/YR)	STARTING SALARY (Hr/Mo/Yr)	LEAVING SALARY (Hr/Mo/Yr)
EMPLOYER:			PHONE NUMBER:	
NAME AND TITLE OF IMMEDIATE SUPERVISOR:				
ADDRESS:				
PLEASE DESCRIBE YOUR JOB DUTIES:				
REASON FOR LEAVING:				
IF WE CONTACT THIS EMPLOYER, WOULD YOU EXPECT THEM TO SAY THEY WOULD REHIRE YOU FOR A POSITION YOU LAST HELD THERE?    YES <input type="checkbox"/> NO <input type="checkbox"/>				
If no, please explain:				

JOB TITLE:	FROM (MO/YR)	TO (MO/YR)	STARTING SALARY (Hr/Mo/Yr)	LEAVING SALARY (Hr/Mo/Yr)
EMPLOYER:			PHONE NUMBER:	
NAME AND TITLE OF IMMEDIATE SUPERVISOR:				
ADDRESS:				
PLEASE DESCRIBE YOUR JOB DUTIES:				
REASON FOR LEAVING:				
IF WE CONTACT THIS EMPLOYER, WOULD YOU EXPECT THEM TO SAY THEY WOULD REHIRE YOU FOR A POSITION YOU LAST HELD THERE?    YES <input type="checkbox"/> NO <input type="checkbox"/>				
If no, please explain:				

IF LAPSES OCCURRED BETWEEN PERIODS OF EMPLOYMENT, PLEASE EXPLAIN:
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**PLEASE READ THE FOLLOWING IN ITS ENTIRETY BEFORE PROVIDING SIGNATURE BELOW**

I certify that I have read and understand all parts of it and certify that I have truthfully and completely answered all questions. I understand that falsification of any of the information given herein or on any other employment form is grounds for immediate termination, regardless of when such falsifications may be discovered.

I authorize Midwest Petroleum and its representatives to investigate my education, employment experience, criminal conviction records, and all other aspects of my background relevant to my proposed employment, including all statements made by me in my application for employment. I release Midwest Petroleum and its representatives, as well as any person to whom such inquiry is directed, from any liability arising directly or indirectly from any such investigators.

Further, I understand that employment will be contingent upon successfully passing a pre-employment drug-screening test (except where prohibited). I understand my employment with Midwest Petroleum is for no definite length of time. I understand my employment may be terminated at any time with or without cause, at the option of either Midwest Petroleum or myself. I understand that no employee or representative of Midwest Petroleum has any authority to make any agreement which is contrary to the foregoing. If accepted for employment, I agree to comply with all company policies and procedures and with all rules and regulations made known at the time of employment or any other time thereafter, and to perform all duties assigned to me to the best of my ability.

## **Disclosure & Release**

In connection with my application for employment with Midwest Petroleum, I understand that consumer reports which may contain public record information may be requested. These reports may include the following types of information: names and dates of employment, reason for termination of employment, accidents, work experience, etc. I further understand that such reports may contain public record information concerning my driving record, credit, bankruptcy proceedings, criminal records, etc., from federal, state and other agencies which maintain such records.

You have the right, upon written request, to receive a written description of the nature and scope of the investigation requested and a written summary of your rights under the Fair Credit Reporting Act.

I authorize, without reservation, any person or entity contacted by Midwest Petroleum or its agent or agents to furnish the above-stated information, and I release any such person or entity from any liability for furnishing such information.

By executing this Employment application, I acknowledge that Midwest Petroleum did not inquire about the existence of any sealed or expunged criminal arrest and conviction records, nor was I asked to disclose such records.

APPLICANT SIGNATURE

DATE

**DELIVER IN PERSON OR MAIL COMPLETED APPLICATION TO**

**MIDWEST PETROLEUM  
6760 SOUTHWEST AVENUE  
ST. LOUIS, MISSOURI 63143**

For specific information regarding current job openings, please call the Human Resources Department at 314-647-5550.

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